

Helpers Manual

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Section 1

IPO Helpers Panel

1.1 Responsibility

- 1.1.1 The IPO Helpers Panel shall be the responsibility of the National Training Committee together with the National Training Supervisor.
- 1.1.2 It shall be the responsibility of the National Training Supervisor and/or the Vice National Training Supervisor to co-ordinate helper's seminars when and where required
- 1.1.3 The National Sport Committee may hold additional seminars and set additional requirements for IPO Helpers already qualified in terms of this Helpers Manual in order to fulfil the requirements for sporting competitions under their jurisdiction.

1.2 Application

- 1.2.1 Fully paid-up, bona fide members of the Federation are eligible to apply as helpers on the IPO Helpers Panel.
- 1.2.2 Persons under the age of 18 years must have a letter of consent from their natural or legal guardian.
- 1.2.3 The applicant must be an active member of a club without remuneration.
- 1.2.4 The applicant must have been active and trained for IPO or Schutzhund within a local club environment for 12 months.
- 1.2.5 The application must be forwarded in writing, to the National Training Supervisor, via the National Administration, together with a recommendation from the local club where the applicant is training, stating all relevant qualifications and experience.

1.3 IPO Helper Evaluation

- 1.3.1 Applicant Helpers shall be evaluated by
 - a) A Tutor Helper and a Training Test Judge OR alternatively
 - b) A Training judge who is also a Tutor Helper,

1.4 Examination of Applicants

- 1.4.1 The evaluation will be carried out by the evaluator(s).
- 1.4.2 A theoretical examination on the rules and regulations governing IPO tests may be written.
- 1.4.3 A practical assessment is required and will be based on fitness and performance. The aspirant Helper will be evaluated on the following abilities:
 - a) Technical ability and knowledge of rules and regulations governing IPO tests for trial helper work;
 - b) Understanding of techniques for training and dog development;

- c) Understanding of “problem” dogs and situations both in tests and training.

1.4.4 After the evaluation, the evaluator(s) will submit the decision on the applicant in a written report to the National Training Supervisor via the National Administration.

1.5 Maintaining Status as a IPO Helper

1.5.1 Members of the IPO Helper’s Panel must officiate as a Helper at least once every year in an IPO event

or

1.5.2 Helpers must participate in a Federation recognised refresher course at least once every two years.

1.5.3 Helpers must remain active trainers within an official Federation club or Training Group without remuneration.

1.6 Tutor Helpers

1.6.1 Applicant must have officiated as a Helper in at least five IPO events at all three levels.

1.6.2 Tutor Helpers will be appointed from the Helpers Panel by the National Training Supervisor.

1.6.3 Appointment as a Tutor Helper shall be based on a Helper’s ability with respect to

- a) Technical correctness;
- b) Ability to instruct and develop aspirant Helpers;
- c) Ability to upgrade training skills of novice Helpers and

1.6.4 A Tutor Helper may not derive income out of training Helpers.

1.7 Maintaining Status as a Tutor Helper

1.7.1 A Tutor Helpers must remain an active trainer in a Federation club.

1.7.2 Tutor Helpers shall be obliged to present a recognised Helper’s seminars at least every two years.

Section 2

Breed Survey Helpers Panel

2.1 Responsibility

2.1.1 The Breed Survey Helpers Panel shall be the responsibility of the National Breed Committee together with the National Breed Supervisor.

2.1.2 The obligation to arrange seminars for Breed Survey Helpers lies with the Breed Surveyors Panel and the clubs.

2.2 Application for Accreditation as Breed Survey Helpers

2.2.1 All prospective Breed Survey Helpers must be nominated by a Federation club, which must submit proof of all necessary credentials and curriculum vitae to the National Administration.

2.2.2 All applicants must comply with the following prerequisites:

- a) Must be a member of the Federation and in good standing;
- b) Must be an active member of a Federation club without remuneration;
- c) Must be an active handler or exhibitor in the breed ring;
- d) Must have handled or trained at least 3 dogs through a Breed Survey.

2.3 Maintaining Accreditation as a Breed Survey Helper

2.3.1 Must remain a member of the Federation in good standing.

2.3.2 Must remain an active member of an official Federation club without remuneration.

2.3.3 A Breed Survey Helper who resigns from his/her club must again become an active member of another club within 6 months of such resignation, failing which he will be suspended from the panel.

2.3.4 Any Helper who refrains from active membership of a club for 12 months will be removed from the panel and must re-apply.

2.3.5 Must participate in at least 1 seminar for Breed Survey Helpers every two years.

2.4 Evaluation of Prospective Breed Survey Helpers

2.4.1 When sufficient applicants are available (3 or more), the National Administration will arrange with a club hosting a Breed Survey and a Breed Surveyor to evaluate the applicants.

2.4.2 During the evaluation, the applicants must write a test, set by the evaluating surveyor, pertaining to the following:

- a) The rules and regulations of the Breed Survey as contained in the Breed Survey Manual applicable to helper work;
- b) The understanding of the applicants regarding the role of the Breed Survey.

2.4.3 The written test will be followed by a practical test based on the Breed Survey protection-work routine during which each applicant must work at least 5 dogs. It is the responsibility of the club hosting the Breed Survey to arrange for these dogs.

2.4.4 A minimum of 80% must be achieved to pass.